



Serving all your digital media needs

ORDER DETAIL FORM

Please complete ALL sections. Use "X" to select the appropriate checkbox and "N/A" if an answer is not applicable.

<b>Company Details</b>		Date: / /	
Name:			
Address:			
Website:			
<b>Contact Person</b>			
Name:		Email:	
Title:		Phone:	
		Fax:	

No. Of Digital Files:

1. Sent Via:

a) Shipment:

Courier Name: \_\_\_\_\_ Tracking No.: \_\_\_\_\_

(Please ensure that your contact details are on all shipped media)

DVD:  No. of DVD's:

CD:  No. of CD's:

HDD:  No. of HDD's:

b) Data Transfer:

FTP: (Please contact JaincoTech to set up an account)

JaincoTech Server

My Server

Address:

Username:

Password:



Please complete ALL sections. Use "X" to select the appropriate checkbox and "N/A" if an answer is not applicable.

2. Requirements (Please indicate with an "X" and specify in detail)

Raw Processing

Resolution: [ ] 300 dpi [ ] Other
File size: [ ] 50 MB [ ] Other
Bit Depth: [ ] 8-bit/channel [ ] 16-bit/channel [ ] Other
ICC Profile: [ ] Adobe RGB 1998 [ ] sRGB [ ] Other
XMP file provided: [ ] Yes [ ] No
Use XMP file: [ ] Yes [ ] No

Additional Instructions:

[Empty text box for additional instructions]

Color Correction

Cropping: [ ] Yes [ ] No
Rotation: [ ] Yes [ ] No

Additional Instructions:

[Empty text box for additional instructions]

Dust Spotting & Scratch Removal

Magnification: [ ] 100% [ ] Other
Flatten Image: [ ] Yes [ ] No
Layered Image: [ ] Yes [ ] No

Additional Instructions:

[Empty text box for additional instructions]

3. Final Delivery:



Please complete ALL sections. Use "X" to select the appropriate checkbox and "N/A" if an answer is not applicable.

a) Final File Format:  JPEG & Compression \_\_\_\_\_

PSD  Flatten Or  Layered

TIFF  Flatten Or  Layered

Additional Instructions:

[Empty box for additional instructions]

b) Return Shipment Billing Method

Bill Me (Add to my invoice)

FedEx-Next Day (\$26)

FedEx-2 day (\$18)

US Mail 2-4 day (\$6)

Bill My Courier Account

Courier Name

Account Number

Next Day  2 days  Other \_\_\_\_\_

I authorize JaincoTech to use my account above for returning materials.

5) Payment Method (Please select payment method)

Check (Included with Batch)

Credit Card (Credit Card Authorization Form Enclosed)

PayPal (An email link requesting payments will be sent within 12 hours of receiving the Order)

Wire Transfer

(Please complete ALL sections leaving no section empty)

Use N/A if an answer is not applicable and an "X" to select the appropriate checkbox.

CREDIT CARD INFORMATION	
Card Type:	<input type="checkbox"/> MasterCard <input type="checkbox"/> Visa
Card Number:	<input type="text"/>
Expiration Date:	<input type="text"/>
Security Code (on back of card):	<input type="text"/>
Name as it Appears on Card:	<input type="text"/>
Cardholder's Signature:	Date:



Please complete ALL sections. Use "X" to select the appropriate checkbox and "N/A" if an answer is not applicable.

BILLING INFORMATION	
Street Address 1:	
Street Address 2:	
City:	State/Province:
Zip Code:	Country:
Phone:	Fax:

Keep this card on file for future payments

- Check payment:**  
Checks payable to JaincoTech US. If paying by check, payment must be included along with the batch.
- Credit Card Payment:**  
Transaction fee of 7.0% applicable on the total invoice value (to be added to the amount of payment due).
- PayPal:**  
Transaction fee of 2.9% applicable on the total invoice value +\$0.30 (to be added to the amount of payment due).  
Payments by PayPal are suggested if payment due is \$1200 or less. A PayPal link will be sent to you via e-mail.  
Payments by Credit Card are suggested if payment due is \$500 or less.
- Wire Transfer:**  
Transaction fee of \$35.00 applicable on the total invoice value (to be added to the amount of payment due).  
Payments by wire transfer are suggested only if payment due is \$1200 or more.

**IMPORTANT**

Please contact one of the JaincoTech representatives to confirm your order before sending the batch.

**gautam@jaincotech.com** (US & European Clients)  
**kevin@jaincotech.com** (All other orders)