



Please complete ALL sections. Use "X" to select the appropriate checkbox and "N/A" if an answer is not applicable.

Company Details		Date: <input type="text"/> / <input type="text"/> / <input type="text"/>	
Name:	<input type="text"/>		
Address:	<input type="text"/>		
Website:	<input type="text"/>		
Contact Person			
Name:	<input type="text"/>	Email:	<input type="text"/>
Title:	<input type="text"/>	Phone:	<input type="text"/>
		Fax:	<input type="text"/>

No. Of Digital Files:

1. Sent Via:

a) Shipment:

Courier Name:

Tracking No.:

(Please ensure that your contact details are on all shipped media)

DVD: No. of DVD's:

CD: No. of CD's:

HDD: No. of HDD's:

b) Data Transfer:

FTP: (Please contact JaincoTech to set up an account)

JaincoTech Server

My Server

Address:

Username:

Password:

2. Requirements (Please indicate with an "X" and specify in detail)



Please complete ALL sections. Use "X" to select the appropriate checkbox and "N/A" if an answer is not applicable.

Dust Spotting & Scratch Removal

Magnification: [] 100% [] Other
Flatten Image: [] Yes [] No
Layered Image: [] Yes [] No

Additional Instructions:

[Empty text box for additional instructions]

3. Final Delivery:

a) Final File Format: [] JPEG & Compression
[] PSD [] Flatten Or [] Layered
[] TIFF [] Flatten Or [] Layered

Additional Instructions:

[Empty text box for additional instructions]

b) Return Shipment Billing Method

[] Bill Me (Add to my invoice)
[] FedEx-Next Day (\$26)
[] FedEx-2 day (\$18)
[] US Mail 2-4 day (\$6)

[] Bill My Courier Account
[] Courier Name
[] Account Number
[] Next Day [] 2 days [] Other
[] I authorize JaincoTech to use my account above for returning materials.



Please complete ALL sections. Use "X" to select the appropriate checkbox and "N/A" if an answer is not applicable.

5) Payment Method (Please select payment method)

Check (Included with Batch)

Credit Card (Credit Card Authorization Form Enclosed)

PayPal (An email link requesting payments will be sent within 12 hours of receiving the Order)

WirWire Transfer (Please complete ALL sections leaving no section empty)

Use N/A if an answer is not applicable and an "X" to select the appropriate checkbox.

CREDIT CARD INFORMATION form with fields for Card Type, Card Number, Expiration Date, Security Code, Name, Signature, and Date.

BILLING INFORMATION form with fields for Street Address, City, State/Province, Zip Code, Country, Phone, and Fax.

Keep this card on file for future payments



Please complete **ALL** sections. Use "X" to select the appropriate checkbox and "N/A" if an answer is not applicable.

- **Check payment:**
Checks payable to JaincoTech US. If paying by check, payment must be included along with the batch.
- **Credit Card Payment:**
Transaction fee of 7.0% applicable on the total invoice value (to be added to the amount of payment due).
- **PayPal:**
Transaction fee of 2.9% applicable on the total invoice value +\$0.30 (to be added to the amount of payment due).
Payments by PayPal are suggested if payment due is \$1200 or less. A PayPal link will be sent to you via e-mail.
Payments by Credit Card are suggested if payment due is \$500 or less.
- **Wire Transfer:**
Transaction fee of \$35.00 applicable on the total invoice value (to be added to the amount of payment due).
Payments by wire transfer are suggested only if payment due is \$1200 or more.

IMPORTANT

Please contact one of the JaincoTech representatives to confirm your order before sending the batch.

gautam@jaincotech.com (US & European Clients)

kevin@jaincotech.com (All other orders)